

Minot Park Board Meeting

March 19, 2019

6:30pm

The Minot Park Board met on March 19 at 6:30pm in the Community Room of the Minot Municipal Auditorium.

Members present: Cliff Hovda, Chuck Emery, Mike Schmitt, Perry Olson and Steve Wharton. Ron Merritt was also present.

Motion by Emery, second by Wharton to approve the minutes from the February 19 Minot Park Board meeting. Motion carried.

Motion by Olson, second by Emery to approve the minutes from the Special Meeting on March 7. Motion carried.

Motion by Emery, second by Olson to approve the bills in the amount of \$461,128.63. On roll call, all members voted yes.

Motion by Schmitt, second by Wharton to approve the salaries in the amount of \$201,969.70. On roll call, all members voted yes.

Department Head Reports

Director of Operations, Jarrod Olson reviewed his submitted report. Souris Valley Golf Course Pro, Steve Kottsick had nothing to add to his written report. Souris Valley Golf Course Superintendent Mike Chrest reported he attended the NDCTGA Conference and trade show in Fargo. Roosevelt Park Zoo Director, Becky Dewitz reported that concrete had been poured and masonry walls have been completed at the tiger exhibit. She also reported that painting is under way at the Lion exhibit. Dewtiz also reported that she and her staff have been working diligently on the AZA application. MAYSA Arena Manager, Bob Gillen reported they hosted the NDAHA State Bantam AA, Bantam A, Bantam B Gold and Bantam Silver State Tournament. MAYSA will also be hosting the Magic City Figure Skating Club Ice Show. Horticulturist, Shannon Paul reported the green houses are filling up fast and she is eager for spring to arrive. City Forester, Brian Johnson reported staff is settling into their new building and continue to work with the Roosevelt Park Zoo on projects. Recreation, Scott Collins reported they wrapped up the Volleyball Extravaganza with good attendance. They are now focused on State Amateur Basketball.

New Business

Executive Director, Ron Merritt reviewed the Joint Powers Agreement for the Minot Parks and Recreation merger. The agreement has been reviewed by both the City of Minot attorney, Kelly Hendershot and Minot Parks attorney Pete Hankla. The agreement has also been approved by the Minot City Council. Merritt also reviewed the lease and personal property agreements for the Minot Auditorium, which includes a maintenance agreement and scheduling agreement with the City of Minot. Merritt reviewed lease agreements and personal property agreements for the Cameron Indoor Tennis Center, South Hill Complex and the North Hill Complex.

Commissioner Hovda thanked the Minot Park District staff along with City of Minot Staff on all of their hard work to get to this point of the merger of the parks and recreation. Commissioner Olson also thanked everyone for all the time and energy they put into getting this accomplished.

Motion by Olson, second by Schmitt to approve the thirteen items as presented. On roll call, all members voted yes.

Merritt thanked both Minot Parks, Recreation and City of Minot staff for working hard to get this merger completed.

Old Business

Merritt reported the forestry department has officially moved into their new work space.

Minot Parks attorney, Pete Hankla reported he believed they would be able to sell the carousel to the Ward County Historical Society for a dollar.

Motion by Schmitt, second by Emery to approve the sale of the carousel to the Ward County Historical Society for one dollar. On roll call, all members voted yes.

Merritt reported on the South Hill concessions building. The Minot Park District was awarded funding through the Community Facility Fund upgrades to the South Hill complex. Along with the completed artificial turf were plans to upgrade the concession building. Staff will work with KLJ on an estimate for the concession building.

President Hovda appointed Commissioner Wharton to the Trails committee. Merritt reported they will work with Commissioner Hovda on dates for a Trails Committee meeting.

Commissioner Reports

Commissioner Emery questioned what company the recreation department worked with for sanitation services. Collins reported they currently worked with Circle Sanitation. Jarrod Olson reported the new contract with Circle Sanitation will go into effect in March of 2020.

Directors Report

Executive Director, Ron Merritt reported that Senators Hoevens office is actively working with the Minot Park District and the City of Minot on the Superfund Site. Merritt reported the appraiser for the land next to the MAYSA Arena was on site last week and we hope to have the full appraisal soon. Staff met with City of Minot staff on the subrecipient agreement for the Downtown Gathering Space. The next step once that is complete is to put together an RFQ for architect and engineering services. Other items staff has been working include website design, signage for recreation facilities and offices, phones and numerous items related to the parks and recreation merger on April 1.

Motion by Emery, second by Olson to adjourn the meeting. Motion carried.

Cliff Hovda, President

Elly DesLauriers, Clerk

Minot Park Foundation Meeting

March 19, 2019

The Minot Park Foundation met immediately following the Minot Park Board meeting on March 19, 2019 in the Community Room of the Minot Auditorium.

Members present: Cliff Hovda, Chuck Emery, Mike Schmitt, Perry Olson and Steve Wharton. Ron Merritt was also present.

Personal Appearances

Shannon Straight from the Friends of the Souris thanked the Minot Park Foundation for their continued support. He also informed the board they are moving forward with grant from the BUSH Foundation.

Motion by Emery, second by Schmitt to approve the February 19 foundation minutes. Motion carried.

Motion by Emery, second by Wharton to approve the bills in the amount of \$440.28. On roll call, all members voted yes.

Signs Today	Zoo Sign-Prairie Dog x 2	
	Ferret x 1	\$ 114.00
BFG Supply	Branching Out-Pots with Saucers	\$ 326.28

Director of Operations, Jarrod Olson requested \$3,250.40 from the foundation line item 340 for the purchase of tires for the payloader at the Souris Valley Golf Course.

Motion by Schmitt, second by Emery use \$3250.40 from the foundation towards the purchase of tires for the payloader. On roll call, all members voted yes.

Motion by Schmitt, second by Emery to adjourn the meeting. Motion carried.

Cliff Hovda, President

Elly DesLauriers, Clerk